

DRAFT
Madison West Neighborhood Association
Officers Meeting
Minutes

April 12, 2018

Attendees:

Officers:

- Joe Ryan
- Tanya Biggs
- Teresa Holmes
- Matthew Stanford

Guests:

- None

I. Joe Ryan called the meeting to order at 7pm.

II. January 11 minutes were approved.

III. Old Business

The Officers discussed formally applying for tax exempt status. Because tax exempt status with the IRS can be retroactive, the Association should receive the taxes previously paid. Tanya is working to contact a person to help guide the application process for tax exempt status.

The Officers will separately meet on May 31 at Dahmans at 7pm specifically to focus on discussing preliminary questions necessary to make a determination regarding what type of tax exempt organization to apply for.

IV. Budget

Tanya presented the draft budget. The budget assumed a “worst case” scenario for the Association’s expenses, including continued taxes and snacks for a quarterly meeting of the membership. The budget also anticipates a donation to the Elver Park Farmer’s Market and West Fest as has occurred in previous years. Currently, the balance is \$2,682. The draft budget anticipates an ending balance of \$2,713 at the end of the year after expenses and anticipated dues. Currently Valhalla Valley and High Point Associations contribute as Associations to the organization and provide the bulk of the revenue.

V. Future membership meetings

The group discussed and recommended holding one Association organized listening session focused on providing budget ideas and input with Alder McKinney and someone from the Mayor's administration, and another listening session that could introduce the new Common Council Chief of Staff. Tanya will work to contact Alder McKinney and the Chief of Staff. These bi-directional listening sessions would be in addition to an annual business meeting/social event for 2018.

VI. Goals

The officers reviewed the previous goals. They are on track.

- 1) Establish an annual districtwide social event to occur in the summer to connect the neighborhoods together.
- 2) Promote West Fest to connect MWNA neighbors with neighborhoods outside of MWNA.
- 3) Help make the new job training center near Elver Park a success.
- 4) Be an active participant in identifying how to maximize the Elver Park resource to advance the needs of our community.
- 5) Partner with our Alder and other neighborhood associations to identify and advance legislation in the 2019 City Budget to advance the needs of southwest Madison.
- 6) Complete the IRS tax exempt filing.

VII. West Fest update

Joe reported that organizing meetings are continuing. West Fest and the Association are looking for volunteers for the event.

VIII. Farmer's market update

Joe reported that things are going well with a number of returning vendors for 2018. Exact Sciences and MGE and other Associations are sponsoring the Farmer's Market. The City Planning Department is recommending a grant of \$2500 to the Association to help promote the Farmer's Market. This grant is not included in the proposed Association budget. This will go to the Common Council this summer.

IX. Next meeting

Teresa will look in to dates for the listening sessions and the annual meeting.

The next Officers meeting is July 21 at 7pm at Dahman's.

X. Adjournment.

The meeting adjourned at approximately 9PM.